Katie E. Morphonios

Professional Summary

Senior Data Specialist with extensive experience in data management, analysis, and intelligence. Proven track record in developing and maintaining data collection systems, conducting high-level analysis, and supporting law enforcement agencies. Expertise in REDCap, pattern analysis, and project management. Highly skilled in preparing comprehensive reports and providing training and support to team members.

Experience

Senior Data Specialist

Wellbeing and Equity Innovations Collaboration with Justice System Partners | Remote Position | July 2023 - Present

- Serves as primary point of contact for data management of multi-state team-based research projects.
- Manages development, maintenance, and troubleshooting of REDCap and other data collection systems.
- Develops policies and procedures for effective data collection, organization, storage, and sharing.
- Conducts regular reviews of data systems and reports findings to the Principal Investigator.
- Conducts preliminary descriptive statistics and analytical analysis.
- Supervises the Data and Research Support Assistant role

Associate Data Architect

Justice System Partners | Remote Position | August 2022 - July 2023

- Managed REDCap data collection system for multiple Principal Investigators, including data instrument design and assembly.
- Implemented reporting elements for project management monitoring and participated in briefings with Principal Investigators.
- Provided REDCap operational support to nationwide team members and served on the REDCap International REDCap FAQ Committee.
- Offered supplementary project support through data analytics and operational logistics.

Business Analyst/Data Manager

Florida State University - Institute for Justice Research and Development | Tallahassee, FL | May 2018 - August 2022

- Managed development, maintenance, and troubleshooting of REDCap and other data collection systems.

- Defined, implemented, and managed quality control processes to maintain data system integrity.
- Served as a board member on the International REDCap FAQ Committee.
- Developed data policies and procedures and prepared reports for the Principal Investigator and project team.

Crime Intelligence Analyst II

Florida Department of Corrections | Tallahassee, FL | August 2016 - May 2018

- Performed as senior analyst and directly supported and assisted agency in the compilation and analysis of confidential information in organized criminal investigations.
- Acted as primary point of contact for agency's forensic cell phone lab.
- Prepared oral briefings, written reports, and recommendations for intelligence assessments and case evaluations.
- Liaised with the Florida Department of Law Enforcement's State Fusion Center on intelligence-based directives.

Crime Intelligence Analyst II

Florida Department of Law Enforcement | Tallahassee, FL | November 2012 - August 2016

- Provided criteria for AMBER, Missing Child, and Silver Alert activations to law enforcement agencies and citizens.
- Managed Hague Convention missing children cases and performed case management in correspondence with the U.S. Department of State.
- Trained new analysts on missing persons case intake and closure processes.
- Assisted co-workers with computer software troubleshooting.

Crime Intelligence Analyst I

Florida Department of Law Enforcement | Tallahassee, FL | January 2011 - November 2012

- Analyzed missing persons cases to assess the need for critical response.
- Prepared investigative leads and processed case intake and closure information.
- Supported unit's statistical analyst and created Performance Based Budgeting (PBB) reports.
- Evaluated ISP information for subpoena requests.

Administrative Assistant I

Florida Department of Law Enforcement | Tallahassee, FL | June 2010 - January 2011

- Prepared written correspondence and reports.
- Processed travel authorization and reimbursement forms.
- Managed office supply orders and maintained inventory.
- Assisted in coordinating the annual Florida Missing Children's Day event.

OPS Clerk Specialist

Florida Department of Law Enforcement | Tallahassee, FL | August 2006 - June 2010

- Answered hotline calls and assisted with public and criminal justice information requests.
- Maintained records for missing persons cases and conducted criminal history searches using eAgent software.
- Assisted unit members with special projects and facilitated fingerprint submissions of missing children.

Education

Florida State University
Tallahassee, FL
Bachelor of Science in Information Technology | December 2009
Honors: Dean's List, Summer 2009

Skills

- Technical Skills: Proficient in REDCap, SQL, Java, C++, PHP, HTML, Microsoft Office Suite (Word, Excel, PowerPoint, Access, Visio), and experienced in SPSS and STATA for data management and preliminary analysis
- Analytical Skills: Crime pattern analysis, GIS crime mapping, financial analysis, law enforcement analytical reports, statistical analysis.
- Interpersonal Skills: Excellent typist, proficient in customer service, ability to work well with others, ability to prioritize multiple projects, experience working remotely in self-monitored supervision capacity, experience working with team members across different time zones and countries.
- Other Skills: Case management, creating training manuals, performance-based budgeting reports, law enforcement telephone hotline experience.

Certifications

- Certified Crime Intelligence Analyst
- Basic Gang Investigations Certification